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STATE OF DELAWARE
BOARD OF PODIATRY

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PUBLIC MEETING MINUTES:	BOARD OF PODIATRY
MEETING DATE AND TIME:	Wednesday, April 18, 2018 at 5:00 p.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Cannon Building, Second Floor- Conference Room B
MINUTES APPROVED:	06/20/2018

MEMBERS PRESENT

Dr. Harold Gruber, President, Professional Member, Presiding
Dr. Jason Kline, Secretary, Professional Member
Jennifer Armour, Public Member
Dr. James Bray, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

David Mangler, Director
Jennifer Singh, Deputy Attorney General
Jessica Runkle, Administrative Specialist III

ALSO PRESENT

Michele Allen, Esquire

CALL TO ORDER

Dr. Gruber called the meeting to order at 5:00 p.m.

REVIEW OF MINUTES

The Board reviewed the minutes from the December 6, 2017 Board meeting. Dr. Bray moved, seconded by Dr. Kline, to approve the meeting minutes as written. Motion unanimously carried.

NEW BUSINESS

Review and Consideration of Hearing Officer Recommendations

Ms. Allen presented verbal arguments to the Board regarding the Hearing Officer recommendations for Kenneth Leavitt, DPM. The Board considered the Hearing Officer recommendations. Dr. Bray moved, seconded by Dr. Kline, to accept the conclusions of law and findings of fact. The recommended

discipline was modified to reflect that no disciplinary action will be imposed against Dr. Leavitt's license. However, Dr. Leavitt will have 90 days to make up 32 acceptable CME's and will be flagged for audit during the next renewal cycle. Motion unanimously carried.

Review Recommendation to the Controlled Substance Advisory Committee

The Board reviewed the correspondence from Director Mangler as well as a letter of interest submitted by Linda Ciavarelli, DPM, for consideration to be appointed to the Controlled Substance Advisory Committee. Dr. Bray moved, seconded by Dr. Kline, to recommend that Dr. Ciavarelli be appointed to the Controlled Substance Advisory Committee. Motion unanimously carried.

Ratification of Application for Licensure by Reciprocity

Dr. Bray moved, seconded by Dr. Kline, to ratify the following podiatrist application for licensure by reciprocity, as the applicant has met the requirements for licensure. Motion unanimously carried.

Sandeep Khehra-Mirzaei, DPM

Ratification of Complaints/Assigned Board Contacts

Dr. Kline moved, seconded by Dr. Bray, to ratify the following complaint assignment given to the respected Board contact person as noted below. Motion unanimously carried.

15-02-17 (Dr. Bray)

Election of Officers

Dr. Bray moved, seconded by Dr. Kline, to nominate Dr. Gruber as president. Motion unanimously carried. Dr. Gruber accepted the nomination.

Dr. Bray moved seconded by Dr. Gruber, to nominate Dr. Kline as Secretary. Motion unanimously carried. Dr. Kline accepted the nomination.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

The Board discussed tentative dates to hold a disciplinary hearing.

PUBLIC COMMENT

There was no public comment.

NEXT SCHEDULED MEETING

The next scheduled board meeting is to be determined.

ADJOURNMENT

Dr. Bray moved, seconded by Dr. Kline, to adjourn the meeting. There being no further business, the meeting adjourned at 5:30 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jessica M. Runkle". The signature is written in dark ink and is positioned above the printed name.

Jessica M. Runkle
Administrative Specialist III